



Government of **Western Australia**
School Curriculum and Standards Authority



Music ATAR course

Practical (performance and/or composition portfolio)

Examination requirements

2018

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Music ATAR course Practical (performance and/or composition portfolio) examination

This document contains general advice to teachers, candidates and parents on the Music ATAR course Practical (performance and/or composition portfolio) examination.

Students who are enrolled in a Year 12 ATAR course pair of units are required to sit both the practical and written ATAR course examination. There are no exemptions and if candidates fail to sit and do not have an approved sickness/misadventure claim then the grades for the course units will not contribute to any of the WACE requirements.

The practical (performance) examination will be held during the period from **Saturday, 22 September** to **Sunday, 30 September 2018** (Saturday, Sunday and the public holiday included) at a metropolitan location. Candidates must be available to complete their practical (performance) examination during this time. A *Personalised practical examination timetable* (Appendix 1) for each candidate will be made available from **Thursday, 6 September 2018** for schools/providers to download via SIRS and for students to download via the School Curriculum and Standards Authority (the Authority) student portal. Country candidates must take their practical (performance) examination at the Authority's designated examination centre.

Practical (composition portfolio) examination submissions must be delivered by the school to the Authority between **8.30 am** and **4 pm** on **Wednesday, 19 September 2018**. Non-school candidates will be notified by mail of the packaging and delivery instructions for their practical (composition portfolio) examination submission.

For Music, the ATAR course examination weightings are:

- Written examination paper 50%
- Practical (performance and/or composition portfolio) examination 50%

1. Reporting achievement

Teachers are responsible for ensuring the practical (performance and/or composition) examination requirements are met and making sure candidates are adequately prepared. Teachers must ensure they are using the current syllabus. Any further advice on matters related to the syllabus or assessment will be published in the *11to12 Circular* which is available on the Authority website at <http://www.scsa.wa.edu.au/publications/circular-ecircular>.

Teachers should also refer to the ATAR course examination information published in Section 6 of the *WACE Manual 2018*, which is available on the Authority website at <http://www.scsa.wa.edu.au/publications/wace-manual>.

For all ATAR courses with a practical examination, for the pair of units, schools are required to submit to the Authority a:

- course mark out of 100 (weighted for each component)
- mark out of 100 for the written component
- mark out of 100 for the practical component
- grade for the completed pair of units.

2. Forms

The following forms will be used for the Music ATAR course practical examination and have been provided in this document as sample appendices only:

- *Personalised practical examination timetable* (Appendix 1) *Performance
- *Repertoire cover page* (Appendix 2) *Performance
- *Declaration of accompanist* (Appendix 3) *Performance

- *Declaration of authenticity* (Appendix 4) *Composition portfolio
- *Composition portfolio submission form* (Appendix 5) *Composition portfolio
- *Predicted scores data entry form* (Appendix 6)
- *Information collection form* (Appendix 7)
- *Information summary sheet* (Appendix 8).

Note: *Copies of these forms are available for download from the course page on the Authority website.

3. Information collection forms

The practical examination information collection forms listed below will be sent to schools in Term 2 and have been provided in this document as samples only. Schools are required to submit completed forms to the Authority by **Wednesday, 13 June 2018**:

- *Music ATAR course Practical examination information collection form* (Appendix 7)
- *Music ATAR course Practical examination information summary sheet* (Appendix 8).

In addition, schools will be sent the form below in Term 3. This form must be submitted to the Authority with the delivery of the composition portfolios on **Wednesday, 19 September 2018**.

- *Music ATAR course Practical (composition portfolio) examination – Predicted scores data entry form* (Appendix 6).

4. Candidates with an injury, illness or disability

Candidates who have a permanent disability that could prevent them demonstrating their knowledge, understanding or skills in a standard practical examination may apply to be assessed under special examination arrangements. Candidates with a long-term injury or illness which existed prior to the beginning of Term 3 are to apply for special arrangements to be examined in an alternative format if the injury or illness will affect their participation in the standard practical examination. Application is made on the form available at all schools and must be received at the Authority by **Friday, 27 July 2018**. These candidates will not be granted sickness/misadventure approval. Additional application forms may be obtained on request or from the Authority website at

<http://www.scsa.wa.edu.au/forms/forms>.

5. Provisions for sickness/misadventure

Consideration may be given to candidates (except non-school candidates) who believe their performance in a practical examination may have been affected by an unexpected sickness, or unforeseen event beyond their control, close to or during the examination. Such candidates may apply for sickness/misadventure consideration. Application is made by the candidate by the prescribed date using the form available in schools or from the Authority website at

<http://www.scsa.wa.edu.au/forms/forms>.

A candidate with an injury or illness existing at the start of Term 3 is not entitled to apply for sickness/misadventure consideration on the basis of the existing injury or illness.

6. Principles of external assessment

The marking process preserves the anonymity of the candidate and the candidate's school. This requires that candidates and their work are identified only by their WA student number.

The authenticity of the candidate's work in the submitted composition portfolio must be guaranteed. It is essential that:

- the main development of work takes place in school time

- work completed away from school is regularly monitored by the teacher
- each candidate completes and signs a *Declaration of authenticity* (Appendix 4), (a legal document), that is then signed by the supervising teacher and the school Principal to endorse the originality/authenticity of the practical (composition portfolio) submission
- a copy of the signed *Declaration of authenticity* is kept by the teacher on record at the school
- this work is not submitted by the candidate in any other ATAR course or program
- only materials received by the specified time on the due date are permitted to be presented to the markers
- the teacher/supervisor has a significant role in monitoring candidate progress and in providing ongoing feedback and assessment throughout the process.

Teachers should monitor the candidate’s work from the beginning to ensure that there is no plagiarism in the work that is to be submitted for marking. If the teacher has been unsuccessful in working with the candidate to avoid plagiarism then the teacher should sign the *Declaration of authenticity* and attach a note to this effect to the declaration at submission time.

Non-school candidates are to complete the *Declaration of authenticity* in the presence of an authorised witness. The following internet link provides a list of authorised witnesses: http://www.courts.dotag.wa.gov.au/W/witnessing_documents.aspx.

7. Markers apply a consistent standard to assess the candidate’s work

This requires:

- a marking key for the examination
- attendance at a marker training meeting prior to the commencement of marking
- trial marking of work to ensure a common understanding of the marking key
- composition portfolios to be marked independently by a panel of at least two markers and that the marks will be reconciled
- each marking panel for performances to include at least one specialist of the relevant instrument and designated context, as well as a moderating marker.

8. Criteria for marking

The chief marker uses exemplars to set the standards based strictly on the criteria set down in the marking key. A numerical scale is used to assess each candidate in terms of:

Performance <ul style="list-style-type: none"> • Technique • Style/expression • Program requirements 	and/or	Composition portfolio <ul style="list-style-type: none"> • Use of music elements • Conceptual and stylistic considerations • Notation/Orchestration • Composition portfolio requirements
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9. Venues

All candidates are required to travel to the allocated venue. Venues for Music practical (performance) examinations will be located in the Perth metropolitan area.

The Music practical (composition portfolio) examination submission information about the packaging and delivery of the composition portfolios will be sent to schools by **Tuesday, 11 September 2018**.

10. Country candidates travelling to Perth for examinations

Candidates from schools located less than 100 km from Perth are required to travel to the venue at their own expense.

Candidates from schools located more than 100 km from Perth:

- are not reimbursed for accommodation and/or meal costs
- must be accompanied by a chaperone if required to stay overnight
- will be reimbursed for petrol up to \$115 (on production of receipts) where a candidate is close enough to drive (i.e. in the area south of Geraldton, west of Kalgoorlie and north of Albany).
Note: all claims for petrol reimbursement must be sent to the Authority by **Friday, 23 November 2018**
- will have an airfare arranged and paid for by the Department of Education (DoE) when required to fly to Perth.

Note: parents/schools who pay for airfares will not be reimbursed. When travelling by air the candidate will be met by a DoE employee and will have transport to/from the venue organised by the Authority.

11. Accompanist/s and accompaniment

- candidates are responsible for their own arrangements in regard to accompanist/s
- candidates are responsible for ensuring that the accompanist/s are available for the duration of the examination period **Saturday, 22 September to Sunday, 30 September 2018** (including the public holiday)
- candidates bear any costs associated with their accompanist/s
- candidates must arrange for their accompanist/s to complete a *Declaration of accompanist form* (Appendix 3) acknowledging – their duty not to disclose any information relating to the examination; that they **cannot** identify the candidate or markers by name or converse with markers in the examination room; that their mobile phones must be switched off at all times and that they cannot be a Music ATAR course practical examination marker
- any candidate who is also an accompanist, must advise their teacher of this arrangement and the teacher must inform the Authority via the *Music ATAR course Practical examination information collection form* so they can be timetabled accordingly
- if due to the selected repertoire an accompanist requires a page turner, the candidate must advise their teacher and the teacher must provide relevant details to the Authority via the *Music ATAR course Practical examination information collection form* – a candidate **cannot** have a page turner
- live accompaniment can consist of up to eight performers with one performer per part
- accompanist/s may assist with tuning in the allocated set up/tuning period before the examination but not during the examination, and must not direct or control the timing or any other part of the examination
- warm up time with the accompanist may not be possible, for instance where an accompanist accompanies several candidates
- candidates performing repertoire with accompaniment must provide the accompaniment (either live or recorded) appropriate to the selected repertoire
- a recorded accompaniment (e.g. CD or personal listening device) must contain only backing or accompanying material – a mobile phone can be used by a candidate to play a recorded accompaniment to their performance but it must be in 'flight mode'.

12. Examination options

The candidate must select **one** of the following options:

Option	Examination type	Weighting	Practical examination
1	Performance examination Candidates can perform: (a) one context, one instrument OR (b) one context, two instruments OR (c) two contexts, one instrument OR (d) two contexts, two instruments	50%	<ul style="list-style-type: none"> • minimum of two contrasting pieces for each performance • warm up/set up/tuning (5 minutes) • performance (a) 15–20 minutes; performances (b–d) 7–10 minutes for each examination
2	Composition portfolio	50%	<ul style="list-style-type: none"> • 3–5 compositions with a total minimum combined time of 16 minutes • minimum of two original compositions for a quartet or larger ensemble combination and a maximum of one composition for a solo instrument
3	Performance examination	25% and 25%	<ul style="list-style-type: none"> • minimum of two contrasting pieces • warm up/set up/tuning (5 minutes) • performance 7–10 minutes
	Composition portfolio		<ul style="list-style-type: none"> • 2–4 compositions with a total minimum combined time of 10 minutes • minimum of one original composition for a quartet or larger ensemble combination

Note: A candidate choosing Option 1 (d): two contexts, two instruments, is only permitted one instrument selection per context.

13. Performance examination Options 1 or Option 3

A candidate choosing Option 3 must complete a performance examination. For this examination the candidate can only perform one context on one instrument.

A candidate who chooses Option 1(b), 1(c) or 1(d) will be scheduled for **two** separate examination times, days and/or venues.

14. Examination procedure

14.1. Candidate requirements

On the day of the practical (performance) examination the candidate is required to report to a supervisor at the examination venue at the scheduled reporting time. This reporting time is 30 minutes before the scheduled time of the examination. Candidates who arrive 25 minutes after the scheduled reporting time will not be admitted to the practical (performance) examination and the examination cannot be rescheduled. The examination process will take approximately one hour.

Candidates must ensure that nothing they carry or wear can identify either them, their school, club or achievements, including equipment or stamped/labelled music. If this does occur, candidates will be referred to the Breach of Examination Rules committee. Candidates are required to wear neat, appropriate and comfortable clothing.

The candidate is required to bring with them:

- the *Personalised practical examination timetable* (Appendix 1) containing their WA student number
- three copies of the performing score (or explanatory notes, if a score is not required) attached to the *Repertoire cover page* (Appendix 2) for the markers. It is preferable for candidates to have a copy of the original published score, with any extra photocopies to be retained by the markers and disposed of at the conclusion of the examination period
- their own accompanist/s if required, (appropriate to the selected repertoire, up to eight ensemble members are allowed) and a completed *Declaration of accompanist form* (Appendix 3) for each accompanist. Failure to submit the form/s could result in a referral to the Breach of Examination Rules committee.

The Authority will provide the following equipment for the Music performance examinations

- a piano
- an extra piano, if required to suit individual repertoire needs, but this must be formally requested via the *Music ATAR course Practical examination information collection form*
- a drum set for Jazz and Contemporary candidates; drum set includes: snare drum, bass drum, floor tom-tom, two mounted tom-toms, hi-hat cymbal, two crash cymbals, one ride cymbal
- Western Art Music percussion candidates only; percussion instruments: four timpani, one xylophone, one marimba, one vibraphone and a drum set; extra percussion instruments must be formally requested via the *Music ATAR course Practical examination information collection form*
- a PA system for Jazz and Contemporary candidates; however, voice candidates may prefer to use their own microphone
- an amplifier for electric guitar and bass guitar candidates. Candidates may bring their own amplifier if preferred.
- a CD player; however, candidates should bring their own CD player if they have burnt a CD
- leads to connect MP3 players to speakers; however, the Authority is unable to provide brand-specific equipment, such as iPod docking stations, play station or laptop connectivity to speakers.

After reporting to the supervisor to verify their *Personalised practical examination timetable* and to submit the *Declaration of accompanist form/s*, the candidate is able to warm up and prepare in an allocated room. The *Repertoire cover page* and the three copies of the performing scores (or explanatory notes, if a score is not required) must be presented to the markers. The candidate can refer to the *Repertoire cover page* when stating their WA student number.

Once in the examination room, the candidate is permitted up to five minutes to set up, warm up and tune prior to the commencement of the examination (percussion and drum set candidates have additional time – see 14.2.1, 14.2.2 and 14.2.3). Candidates may use a tuning device or a mobile phone (in ‘flight mode’) for this purpose.

The candidate may take up to 60 seconds between each piece. This could be a break for preparation and composure, changing between instruments, an accompanist to enter or exit the room or to take a drink of water. Candidates should continue the examination when ready and not wait for the remainder of the 60 seconds to expire. If retuning is required the candidate must initiate it. The markers will stop a performance if a candidate plays over the allocated time.

The candidate is to leave the examination area once they have completed their examination, and must not have contact with candidates waiting to be examined, or teachers, or other parties who are seeking feedback from the examination until all the examinations have concluded. Failure to do so could result in a breach of examination rules.

14.2. Context-specific requirements

- The candidate must select a performance context.
- The candidate must present a minimum of **two** contrasting pieces for each performance.
- The repertoire should contrast in tempo, genre/style and era as appropriate to context.
- The candidate may perform some repertoire in a different context, providing the majority of the repertoire is in the context selected. Note: in this instance, only **one** examination is required.
- If the candidate selects **two** contexts, that is Option 1 (c) or Option 1 (d), the stipulated piece and time requirements for each context must be met.
- The instrument/s chosen for the examination are selected from the list provided in the document *Music Performance Resource Package*.

14.2.1. Western Art Music

- Three copies of an accurate performing score must be presented, outlining the candidate’s role within the piece, e.g. repeats, stylistically appropriate ornamentation, accompaniment reductions (e.g. introduction, interludes).
- Percussion candidates are permitted an additional 5 minutes for warm up/set up/tuning (10 minutes in total).
- Voice candidates must present at least one song in a language other than English.

14.2.2. Jazz

- The performance must demonstrate an ability to improvise appropriate to the repertoire.
- A swing feel must be demonstrated in some of the repertoire.
- Three copies of an accurate, detailed performing score must be presented, outlining clearly the candidate’s part, form/structure, instrumentation, and playing order of solos/improvisations.
 - Candidates can either choose to provide a mud map outlining the above requirements in addition to a standard lead sheet (melody plus chords), or provide an annotated score. While there is an understanding that candidates may extemporise on any given melodic and/or rhythmic material, a standard lead sheet must be provided for each melodic instrument.
 - The candidate’s part does not necessarily infer that every note must be provided in the performing score. For example, a drum part can be indicated as a one bar example of the main grooves in playing order. Alternatively, the candidate can provide a partially notated score with use of appropriate symbols to indicate repeated patterns. Drum fills are not required to be notated.

- For voice candidates, lyrics and chords alone do not satisfy acceptable score requirements for examination purposes. Vocal scores must have the melody, associated lyrics and any additional instructions to indicate variation from the score during the performance.
- All improvisations must be indicated clearly as a section within the overall form/structure. In addition, all melody instruments must provide the chord guide over which the candidate is improvising. Drum set candidates are only required to indicate the section in which they will be improvising.
- A candidate performing on both acoustic guitar and electric guitar can only sit **one** examination.
- Voice candidates must demonstrate use of a microphone appropriate to repertoire.
- Drum set candidates are permitted an additional 5 minutes for warm up/set up/tuning (10 minutes in total).
- When accompanied the candidate must demonstrate that they are the featured soloist for the majority of the performance.

14.2.3. Contemporary

- The performance must demonstrate an ability to solo and/or improvise appropriate to the repertoire.
- The document *Music Performance Resource Package* recommends suitable solo and ensemble repertoire of an appropriate standard for all instruments in the Contemporary context. While typical pieces are suggestions only, they are an indication of the standard of performance required.
- The performance must contain repertoire that demonstrates stylistic variety and versatility of technique.
- When accompanied the candidate must demonstrate that they are the featured soloist for the majority of the performance.
- Three copies of an accurate, detailed performing score must be presented, outlining clearly the candidate's part, form/structure, instrumentation, and playing order of solos/improvisations (if applicable).
 - Candidates can either choose to provide a mud map outlining the above requirements in addition to a standard lead sheet (melody plus chords), or provide an annotated score. While there is an understanding that candidates may extemporise on any given melodic and/or rhythmic material, a standard lead sheet must be provided for each melodic instrument.
 - The candidate's part does not necessarily infer that every note must be provided in the performing score. For example, a drum part can be indicated as a one bar example of the main grooves in playing order. Alternatively, the candidate can provide a partially notated score with use of appropriate symbols to indicate repeated patterns. Drum fills are not required to be notated.
 - For voice candidates, lyrics and chords alone do not satisfy acceptable score requirements for examination purposes. Vocal scores must have the melody, associated lyrics and any additional instructions to indicate variation from the score during the performance.
 - All improvisations must be indicated clearly as a section within the overall form/structure. In addition, all melody instruments must provide the chord guide over which the candidate is improvising. Drum set candidates are only required to indicate the section in which they will be improvising.

- Bass and drums:
 - do not regularly feature as soloists. Many recommended instrumental pieces therefore have passages that are accompaniment by nature. For example, a bass part during a singer's verse.
 - drum set candidates are permitted an additional 5 minutes for warm up/set up/tuning (10 minutes in total).
- Guitar:
 - A candidate performing on both acoustic guitar and electric guitar can only sit **one** examination.
- Piano/Keyboard:
 - The candidate can perform a maximum of **one** piece as an accompaniment. All other repertoire must be arranged for the pianist/keyboard player as the feature instrument.
- Voice:
 - Voice candidates must demonstrate use of a microphone appropriate to repertoire.
 - A voice candidate accompanying themselves on guitar or piano/keyboard can only sit **one** examination. The teacher must indicate this on the *Music ATAR course Practical examination information collection form* by selecting voice and own accompaniment. Candidates who choose to sit this examination option and intend to continue study in this area are advised to review the entrance requirements for specific institutions.

14.2.4. Music Theatre

- Only voice candidates may select Music Theatre.
- Three copies of an accurate performing score must be presented, outlining the candidate's role within the piece e.g. repeats, stylistically appropriate ornamentation, accompaniment reductions, or the inclusion or exclusion of sections of dialogue.
- As emphasised in the marking key, candidates must demonstrate appropriate characterisation and dramatic sub-text. This may (but not necessarily) involve gestures, moving within the performance space and interacting with imagined co-performers. For each piece, the candidate should become the character who sings the song.

15. Breach of examination rules

An alleged breach of examination rules is referred to the Breach of Examination Rules committee. Further information related to breach of examination (malpractice) can be found at <http://www.scsa.wa.edu.au/publications/year-12-information>. A breach of one of these rules can result in cancellation of a part or all of the practical raw examination mark.

A referral to the Breach of Examination Rules Committee could result if the candidate does not submit a completed *Declaration of accompanist* or *Declaration of authenticity*. A referral could also result if the candidate makes contact after their examination, and before all of the examinations are concluded, with candidates waiting to be examined, teachers, or other parties who are seeking feedback from the examination.

A referral to the committee will result if a candidate:

- carries or wears items that identify either them, their school, club or achievements, including equipment or stamped/labelled music
- submits work in the composition portfolio that is not in accordance with the signed *Declaration of authenticity*

- submits a composition portfolio that contains supporting documents, equipment or visual recordings that identify the candidate, the candidate's school, teacher, friends and/or family
- has a mobile phone in the examination that is not in 'flight mode'.

16. Composition portfolio: Option 2 and Option 3

The composition portfolio must be completed during the pair of units studied. The composition portfolio contents must address the following:

Option	Examination type	Practical examination
2	Composition portfolio	<ul style="list-style-type: none"> • 3–5 compositions with a total minimum combined time of 16 minutes • minimum of two original compositions for a quartet or larger ensemble combination and a maximum of one composition for a solo instrument
3	Performance examination	<ul style="list-style-type: none"> • minimum of two contrasting pieces • warm up/set up/tuning (5 minutes) • performance: 7–10 minutes
	Composition portfolio	<ul style="list-style-type: none"> • 2–4 compositions with a total minimum combined time of 10 minutes • minimum of one original composition for a quartet or larger ensemble combination

16.1 The composition portfolio must contain:

- a list of the composition titles
- scores and recorded material referenced as an appendix
- a bibliography and discography (where relevant)
- acknowledged and referenced quotations
- audio or visual recordings of compositions
- indexed resources such as electronic equipment or computer software, where appropriate
- the completed *Composition portfolio submission form* (Appendix 5) which includes a candidate statement – a 300 word rationale that provides insight into the process and creative application of musical ideas in the composition portfolio.

A completed *Declaration of authenticity* must **not** be attached to the practical (composition portfolio) examination submission. The completed declaration must be placed in the folder provided for this purpose by the Authority.

Note: The candidate must provide an electronic copy of all written composition portfolio documentation and if they choose, a backup copy. If a backup copy is submitted then it must be clearly labelled 'backup copy'. This copy will only be accessed should the original be faulty.

Candidates must submit their practical (composition portfolio) examination submission through the school.

16.2 The candidate must ensure that:

- the composition portfolio is labelled as *Music Composition Portfolio*
- all work is packaged and labelled with their WA student number
- supporting documents or equipment submitted do **not** contain their name

- visual recordings of performances do **not** contain any identifiable school items, such as uniforms or equipment
- the materials in the composition portfolio do not contain any teacher comments or markings
- the composition portfolio demonstrates a variety of idioms and styles, and contains pieces using different instruments/voices, and instrumental/vocal combinations (compositions may be written in more than one context)
- each composition in the composition portfolio must include an overview of at least **one** page outlining:
 - the inspiration behind the composition and an explanation of the generation and development of ideas. These must be supported by evidence within the composition. Candidates must acknowledge the influence of any specific style/genre, composition and/or composer/arranger/performer, including any non-original input. Non-original work must be referenced correctly
 - the compositional process, addressing features such as: melody writing, harmonisation, form and structure, instrumentation, accompaniment writing and/or stylistically appropriate orchestration/arranging techniques.
- scores presented use a standard format, appropriate to the context and genre. Scores not using standard format must include performance directions and notes
- all compositions are recorded using instruments/voices for which they have been composed. These recordings must be submitted as an audio file.

17. Submission of the composition portfolio

Schools are required to deliver practical (composition portfolio) examination submissions between **8.30 am** and **4 pm** on **Wednesday, 19 September 2018**. Late submissions will not be accepted and candidates who do not submit a composition portfolio will not receive a mark for that component of the practical examination. Further information about the packaging and delivery of the composition portfolios will be sent to schools by **Tuesday, 11 September 2018**.

Schools must ensure that:

- all written documentation is presented in **both** electronic and hard copy
- materials are firmly affixed within the composition portfolio
- a completed *Declaration of authenticity* is included in each candidate's composition portfolio submission
- a completed *Music ATAR course Practical (composition portfolio) examination – Predicted scores data entry form* is submitted with the delivery of the composition portfolios.

Any composition portfolio submitted without a completed *Declaration of authenticity* will result in a referral to the Breach of Examination Rules committee.

17.1. Predicted marks

At the time of submitting the composition portfolio, schools are required to submit a predicted mark out of 100 for the practical (composition portfolio) examination submission. If there is a large discrepancy between the predicted mark and the examination mark, the practical (composition portfolio) examination submission is reviewed by the chief marker. This process assists in ensuring the integrity of the practical (composition portfolio) examination marks.

17.2. Collection of the composition portfolios

Practical (composition portfolio) examination submissions must be collected by metropolitan schools from the Authority between **8.30 am** and **4 pm** on **Wednesday, 10 October 2018**. Submissions not collected by metropolitan schools will be destroyed in accordance with the DoE's retention and disposal schedule. Non-school candidates will be notified by mail to their home address of the arrangements for collecting their composition portfolios. Country schools will have practical (composition portfolio) examination submissions returned via post.

18. Key dates

13 June 2018	<i>Music ATAR course Practical examination information collection form</i> and <i>Music ATAR course Practical examination Information summary sheet</i> due
27 July 2018	<ul style="list-style-type: none">• Last date for completed application forms for alternative format ATAR course practical examinations• Last date for withdrawal of enrolment from ATAR courses with a practical examination component• Last date for changes to Music ATAR course practical examination instruments in which the candidates are to be examined and their accompanists
6 September 2018	Personalised examination timetables can be downloaded by schools/providers from SIRS and candidates via the Authority's student portal
11 September 2018	Practical (composition portfolio) examination submission information received by schools/providers
19 September 2018	Practical (composition portfolio) examination submissions due between 8.30 am and 4 pm
22 September – 30 September 2018	Music ATAR course Practical (performance) examinations
10 October 2018	Practical (composition portfolio) examination submissions collected by schools from the designated venue

Appendix 1: Personalised practical examination timetable



Government of Western Australia
School Curriculum and Standards Authority



2018 ATAR Course examinations
Personalised practical examination timetable
Practical (performance) examination in
Music

WA Student Number:

2	4	4	4	4	4	4	4	4
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Candidate: Sample Candidate

School name: Sample School

School code: xxxx

Examination details

Course: Music

Instrument: Sample Instrument

Date: Tuesday, 26 September 2018

Reporting time: 12:50PM

Examination time: 1:20PM

Venue: Sample Venue

Reporting Location: Reception

Refer to the map on the back

These examination details are final and no changes can be made.

Candidates who arrive 25 minutes after the scheduled examination reporting time will not be admitted to the practical (performance) examination and the examination cannot be rescheduled.

Candidates are responsible for the management of their accompanist/s and submission of the Declaration of Accompanist form/s.

Candidates must not wear or carry anything that identifies either them, their school, club or achievements. If this does occur, candidates will be referred to the Breach of Examination Rules committee.

Candidates are required to sign this sheet prior to the examination. This signed timetable is shown to the supervisor when registering at the examination venue for the practical (performance) examination.

Candidates must leave the examination area once they complete the examination. Candidates must not have contact with candidates waiting to be examined, or teachers, or other parties who are seeking feedback from the examination. Failure to do so may result in a breach of examination rules.

Candidates must not contact the venue about the examination arrangements. Any queries must be directed to School Curriculum and Standards on 9273 6377.

Signature Date

Emergency contact for candidates: Phone 9273 6377



Music ATAR course Practical (performance) examination 2018

Repertoire cover page

WA Student Number:

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Option (please tick one only)

- 1(a): one context, one instrument
- 1(b): one context, two instruments
- 1(c): two contexts, one instrument
- 1(d): two contexts, two instruments
- 3: performance examination and composition portfolio

Context (please tick one only)

- Contemporary
- Jazz
- Music Theatre
- Western Art Music

Instrument:

Instructions to candidates

- A completed copy of this cover page is to be attached to the front of each of the three copies of your repertoire.
- Attach to each of the cover pages, in order of the recital, a copy of each performing score (or explanatory notes if a score is not required). Do not add any other personalised cover pages.
- Your name, teacher's name, school or other identifying material must not appear on this cover page or on any page.
- Take these three sets of documents to your practical performance examination. Give a copy of each set to the three markers.

This is: copy 1 copy 2 copy 3 (Tick one box)

Contemporary and Jazz candidates

An accurate performing score must be presented, outlining the candidate's part, form/structure, instrumentation and playing order of solos/improvisations.

Examination repertoire

Composer/arranger	Title	Era/style/genre



Government of **Western Australia**
School Curriculum and Standards Authority



Music ATAR course Practical (performance) examination 2018

Declaration of accompanist

Candidates must arrange for this form to be completed by each person accompanying them in the Music ATAR course Practical (performance) examination 2018. Failure by the candidate to submit a completed Declaration of accompanist to the supervisor when registering at the examination venue for the practical (performance) examination could result in a referral to the Breach of Examination Rules committee.

Declaration of accompanist

As an accompanist to a candidate performing in the Music ATAR course Practical (performance) examination 2018, I declare that I am providing an official service in a confidential context and that I therefore have a duty not to disclose any information relating to the examination.

I understand that if I disclose any information about the examination it would be a breach of the *School Curriculum and Standards Authority Act 1997* and the *Criminal Code Act Compilation Act 1913*.

I acknowledge that as an accompanist to a candidate I cannot identify the candidate or markers by name or converse with the markers in the examination room and that I must have my mobile phone switched off at all times. I may assist with tuning in the allocated tuning period before the examination but not during the examination, and must not direct or control the timing or any other part of the examination.

I acknowledge that I cannot be employed by the Department of Education as a marker of the Music ATAR course practical examinations in 2018.

Name: _____

Address: _____

Signature: _____ Date: _____

Candidate details

Name of the candidate being accompanied: _____

WA Student number:

--	--

--	--	--	--

--	--	--

Date of candidate's examination: _____ Session time: _____

I acknowledge that as a candidate of the Music ATAR course Practical (performance) examination 2018 I am responsible for the management of my accompanist/s and completion and submission of the *Declaration of accompanist* form/s.

Signature of candidate: _____ Date: _____

Appendix 4: Declaration of authenticity



Government of **Western Australia**
School Curriculum and Standards Authority



Practical (performance/portfolio/production) examination Declaration of authenticity

ATAR course: _____

This form must be completed by candidates enrolled to sit the examination. Failure to submit a completed Declaration of authenticity could result in a referral to the Breach of Examination Rules committee.

Candidate declaration

Name: _____ School code: _____

WA Student Number

--	--	--	--	--	--	--	--	--	--

As a candidate for the practical (performance/portfolio/production) examination, I declare that:

- I have completed all the work contained in this submission through the duration of the ATAR course units being examined
- none of the work performed or submitted was worked upon directly by a teacher or any other person or company except those acknowledged, if appropriate, in the references or acknowledgments section or form
- none of the work in this examination was used for any other external assessment
- all documentation submitted is accurate.

Signature: _____ Date: _____

Note:

1. To maintain anonymity, this signed declaration form must accompany, but **not** be attached to, the submission or where applicable for performance examinations be submitted to the supervisor at the examination venue and **not** presented to the markers.
2. Teachers **must** keep a completed copy of this form on official school records.

Principal and teacher declarations

This section is to be signed by the school Principal and the candidate's teacher.

I declare that, to the best of my knowledge the work performed or submitted:

- has been completed by the candidate throughout the duration of the ATAR course being examined
- has been developed mainly in school time, and any work away from school was regularly monitored
- has not been worked upon directly by a teacher or any other person or company and, if applicable, work has been formally referenced or acknowledged
- has not been submitted for external assessment in any other course or program
- has been checked and meets the practical examination requirements
- is in working order, i.e. appropriate USBs, DVDs and CDs are formatted correctly.

	Teacher	Principal
Name:		
Signature:		
Date:		

Non-school candidates

An authorised witness needs to witness your signature and complete this section. See the following link: www.courts.dotaq.wa.gov.au/W/witnessing_documents.aspx for a list of authorised witnesses.

Authorised witness

Name: _____

Address: _____

Signature: _____ Date: _____

Appendix 5: Composition portfolio submission form



Government of Western Australia
School Curriculum and Standards Authority



Music ATAR course Practical (composition portfolio) examination 2018

Composition portfolio submission form

WA Student Number:

--	--	--	--	--	--	--	--	--

Examination type (circle applicable only):

Composition portfolio only
(Option 2)

Performance and composition portfolio
(Option 3)

References/acknowledgements

All references and use of another person's work or materials used in the submitted works are to be referenced clearly here:

Appendix 6: Music Practical (composition portfolio) examination – Predicted scores data entry form

School Curriculum and Standards Authority
Music ATAR course Practical (composition portfolio) examination 2018 – Predicted scores data entry form

School name		School code			Page	
Composition Portfolios NOT submitted	DoA submitted	Context	Surname	Given name	WA Student Number	Predicted score (/100)
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					

INSTRUCTIONS:

1. Shade the Composition portfolio **NOT** submitted box for each candidate for which a composition portfolio is **NOT** submitted and leave the box blank if the candidate has submitted a composition portfolio.

2. All candidates must submit a completed *Declaration of Authenticity (DoA)* form. After checking that each student has correctly completed their form, shade the DoA submitted box.

3. Place a predicted score out of 100 in the column provided for each candidate.

4. Composition portfolios must be delivered by the school to the designated location between 8.30 am and 4 pm on Wednesday, 19 September 2018.

5. This form must be placed in the folder and submitted with the practical composition portfolios.

6. This form is scanned on return so do not fold or write outside the boxes.

Number of composition portfolios submitted

Number of DoAs submitted

Number of composition portfolios not submitted

Number of DoAs not submitted

Teacher details

Name

Email

Phone no.

Signature

Shade squares like this:

5707565027

Appendix 7: Music ATAR course Practical examination Information collection form



Music ATAR course Practical examination 2018 Information collection form (To be completed by the candidate's classroom teacher)



School name: _____

School code

Candidate name: _____

WA Student Number

When completing this form please refer to the *Music ATAR course Practical examination requirements* document published by the Authority. Shade the boxes that apply to this candidate in blue or black ball point pen only, for example:

Option 1 : 100% Performance			Select option type below
<p style="text-align: center;">Western Art Music</p> <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> Flute <input type="checkbox"/> Clarinet <input type="checkbox"/> Bass Clarinet <input type="checkbox"/> Oboe <input type="checkbox"/> Bassoon <input type="checkbox"/> Saxophone <input type="checkbox"/> Horn <input type="checkbox"/> Trumpet <input type="checkbox"/> Trombone <input type="checkbox"/> Bass Trombone <input type="checkbox"/> Euphonium <input type="checkbox"/> Tuba <input type="checkbox"/> Percussion </div> <div style="width: 50%;"> <input type="checkbox"/> Violin <input type="checkbox"/> Viola <input type="checkbox"/> Violoncello <input type="checkbox"/> Double Bass <input type="checkbox"/> Harp – pedal harp <input type="checkbox"/> Harp – non-pedal harp <input type="checkbox"/> Classical Guitar <input type="checkbox"/> Pipe Organ <input type="checkbox"/> Electronic Organ <input type="checkbox"/> Piano <input type="checkbox"/> Harpsichord <input type="checkbox"/> Voice </div> </div>	<p style="text-align: center;">Jazz</p> <input type="checkbox"/> Flute <input type="checkbox"/> Clarinet <input type="checkbox"/> Saxophone <input type="checkbox"/> Trumpet <input type="checkbox"/> Trombone <input type="checkbox"/> Drum Set <input type="checkbox"/> Electric and/or Acoustic Guitar <input type="checkbox"/> Electric Bass Guitar and/or Acoustic /Double Bass <input type="checkbox"/> Piano and/or Keyboard <input type="checkbox"/> Voice	<p style="text-align: center;">Contemporary</p> <input type="checkbox"/> Drum Set <input type="checkbox"/> Electric and/or Acoustic Guitar <input type="checkbox"/> Electric Bass Guitar <input type="checkbox"/> Piano and/or Keyboard <input type="checkbox"/> Voice	1(a) <input type="checkbox"/> one context, one instrument 1(b) <input type="checkbox"/> one context, two instruments 1(c) <input type="checkbox"/> two contexts, one instrument 1(d) <input type="checkbox"/> two contexts, two instruments
Option 2 100% Composition portfolio			<input type="checkbox"/>
Option 3 50% Composition portfolio and 50% performance			<input type="checkbox"/> Also select candidate's single instrument above for their performance
<p style="text-align: center;">Special equipment requests</p> <p>Second piano required: <input type="checkbox"/></p> <p>Non-transportable items required: <input type="checkbox"/> Please refer to the <i>Music ATAR course Practical examination requirements</i> document which specifies what items are provided. If your required item is not listed please enter it here: _____</p> <p>Percussion and drum set candidates only, additional instrument(s) required: <input type="checkbox"/> If you require additional instruments please enter here _____</p> <p style="text-align: center;">Candidates must provide their own sticks and mallets and are encouraged to bring their own cymbals, if required.</p> <p style="text-align: center;">Electronic Organ/Piano/Keyboard candidates only</p> <p>If using an electronic instrument specify: _____ <div style="display: flex; justify-content: space-around; width: 100%;"> (Make) (Model) </div> (The candidate may be required to provide their own instrument if the required model cannot be sourced.)</p>			

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Appendix 7: Music ATAR course Practical examination Information collection form

Accompanist information			
No accompanist <input type="checkbox"/>			
The candidate must confirm that the accompanist/s are available for the whole examination period: Saturday, 22 September – Sunday, 30th September 2018. If any accompanist is also a Music ATAR course practical (performance) examination candidate for 2018, please clearly indicate this by stating their WA Student Number after their name below.			
i)	Context	Candidate instrument	Accompanist name
ii)			
If an accompanist requires a page turner due to the repertoire (candidate cannot have a page turner), please indicate <input type="checkbox"/>			
Name of page turner _____			
Group accompaniment details			
If accompanied by an ensemble, please shade the following box and complete the section below <input type="checkbox"/>			
If accompanied by two groups, in two different contexts and/or for two different instruments please photocopy this page and provide details for the second group. Please DO NOT STAPLE the sheets.			
	Candidate context	Candidate instrument	
	Accompanist name	Accompanist instrument	
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
Additional information _____ _____			
I declare that the information on this form is accurate, and I understand no changes can be made after Wednesday, 13 June 2018. I have retained a copy of this form on file.			
Name _____ of candidate	Signature _____ of candidate	Date _____	
Name _____ of classroom teacher	Signature _____ of classroom teacher	Date _____	

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Appendix 8: Music ATAR course Practical examination Information summary sheet

EXM064

School Curriculum and Standards Authority

Date DD/MM/YY

Music ATAR course Practical examination 2018 Information summary sheet

School: **Sample School**

School code: **XXXX**

Instructions to the Music ATAR classroom teacher:

1. Please check that all the students in your Music ATAR class are listed for their Music ATAR course practical examination in the table below.

Students enrolled to sit the 2018 Music ATAR course Practical examination		
WA Student Number	Candidate Name	Shade box <input type="checkbox"/> if returning form
24444441	Surname, Firstname	<input type="checkbox"/>
24444442	Surname, Firstname	<input type="checkbox"/>
24444443	Surname, Firstname	<input type="checkbox"/>
24444444	Surname, Firstname	<input type="checkbox"/>
24444445	Surname, Firstname	<input type="checkbox"/>

- a) If a student no longer attends your Music class but is listed in the table, they must be **unenrolled** from the Music ATAR course in the SIRS database by the school, **before** you return the forms to Dianne Rogers.
- b) If a student is studying a pair of Music ATAR course units but is NOT listed in the table, they must be **enrolled** in the correct Music ATAR course units in the SIRS database by the school **before** a candidate Information Collection Form can be generated for them.

Note: Students who are studying for the Music ATAR course examination not in Year 12 (in Year 11 or earlier) are not automatically enrolled to sit the examination and must be enrolled in the SIRS database by the school. In accordance with the 2018 Activities Schedule, the deadline for applications to sit the 2018 ATAR examinations for students not in Year 12 is 5 April 2018. Note: no further applications will be accepted after this date.

2. If (a) and/or (b) occurs in your Music ATAR class, notify the ATAR Exam contact person in your school, request they amend the SIRS Student Examination Enrolment by courses and obtain a copy of report CSE013 for Music. The updated report should include all the students who are enrolled to sit their Music ATAR course practical examination.
3. If (b) occurs in your class, email the updated Music ATAR course CSE013 report to Dianne Rogers using the contact details at the bottom of this form. An updated personalised *Information Collection Form/s* must be generated and sent to you by Dianne Rogers for the student/s who have been added to the enrolments for Music ATAR course in the SIRS database by the school.
4. Complete each candidate's *Information collection form*, including any additional forms you have requested, **before** you complete this summary sheet.
5. In the table above cross out names of students for whom you are not returning a form and attach an updated enrolment list: report CSE013 (see 2 above).

All correct and final hard copies of each candidate's *Information collection form* and this summary sheet must be submitted to Dianne Rogers as a complete set by **Wednesday, 13 June 2018**.

Please retain copies of these documents on file.

DO NOT fold or staple any sheets.

Appendix 8: Music ATAR course Practical examination Information summary sheet

Summary of returns		
Number of forms received: 5	Number of forms returning:	
	Number of forms NOT returning:	
Updated report CSE013 is required if students have been crossed out on page 1 of this summary sheet and you are not returning forms for them.		
Report CSE013 is attached (circle)		Yes

Declaration by the Music ATAR classroom teacher

I have notified all the above students about the Music ATAR course Practical examination requirements specified in the document Music ATAR course Practical (performance and/or composition portfolio) examination requirements 2018

Contact details of Music ATAR classroom teacher who coordinated completion of forms:

Name (please print)	Signature	Date
Telephone _____		
Email _____		

For queries about this form, please contact:
 Dianne Rogers, Principal Consultant - Practical Examinations
 Email: dianne.rogers@scsa.wa.edu.au, telephone 9273 6772

DO NOT fold or staple any sheets.